

## **Kern County Community Corrections Partnership Public Meeting Protocol and Instructions for providing Public Comment during Council Meetings due to Coronavirus (COVID-19) Pandemic**

On March 18, 2020, Governor Gavin Newsom issued Executive Order N-29-20 (<https://www.gov.ca.gov/wp-content/uploads/2020/03/3.17.20-N-29-20-EO.pdf>), which includes a waiver of Brown Act provisions requiring physical presence of the Council members or the public to attend and participate at Council meetings in light of the COVID-19 pandemic.

The County of Kern hereby provides notice that as a result of the declared federal, state, and local emergencies due to the COVID-19 pandemic, and in light of the Governor's order, **this Community Corrections Partnership (CCP) meeting will not be physically open to the public.** You may observe the meeting and address the CCP via email or telephonically as outlined below. Consistent with the Executive Order, CCP members will attend the meeting telephonically and participate in the meeting to the same extent as if they were physically present.

Based on guidance from the California Governor's Office and Department of Public Health, as well as the County Health Officer, to minimize the potential spread of the COVID-19 virus, the meeting will be held via teleconferencing. The meeting agenda and documents for each agenda item can be accessed at <https://www.kernprobation.com/ab109ccp-realignment/>

Members of the public can listen to the meeting and provide public comment by following the instructions below:

1. The preferred option for commenting on a specific agenda item or for providing general public comment under Public Presentations is to submit your comment via email to [CassandraCotera@kernprobation.org](mailto:CassandraCotera@kernprobation.org) no later than 3:00 p.m. on the Tuesday prior to the CCP meeting. Please include your name and clearly indicate the agenda item number you wish to address.
2. Alternatively, you may comment by calling (661) 868-4180 to leave a voicemail of no more than two minutes in length, no later than 3:00 p.m. on the Tuesday prior to the CCP meeting. Please state and spell your name at the beginning of your message and clearly indicate the agenda item number you wish to address.
3. To listen to the meeting and provide comments via teleconference during the live meeting, callers must first **register with the Kern County Probation Department at 661-868-4114 before the meeting begins** to receive instructions and the call-in number and code. Please call by 4:00 p.m. on the Tuesday prior to the CCP meeting to allow ample time for sign up. You will need to provide your name, phone number and the item number you wish to address.
4. Written comments may also be mailed to **Kern County Probation Department, 2005 Ridge Road, Bakersfield, CA 93305**. Please specify to which agenda item your comment relates.

**All public comments received by email, written letters or voicemail are provided to all CCP members and applicable staff, for review and consideration by the CCP prior to taking action on any matters listed on the agenda and are incorporated into the official record of the CCP meeting.**